

Bank Note Paper Mill (BNPM) India Private Limited, Mysore

Invites sealed quotations for conducting total station survey, design & preparation of detailed BOQ for road work as per the IRC specification and standard at BNPM ETP location, Mysore.

The tender document along with eligibility criteria are hosted on Company's website <http://www.bnpmindia.com>. The tender may be purchased from the Office of Managing Director, Bank Note Paper Mill India Private Limited, Administrative office Building, Entry Gate-1, Paper Mill Compound, Note Mudran Nagar, Mysuru - 570 003. Tender may also be downloaded from the above referred website.

The cost of tender document is Rs 1000/- which is non-refundable.

For any query, you may contact at Tel 0821-2401111, Fax 0821-2581 154



BANK NOTE PAPER MILL INDIA PRIVATE LIMITED
Administrative office building,
Entry Gate.1, Paper mill compound,
Note Mudran Nagar , Mysuru-570 003

BNPM/CO/ENQ/218/Survey work at ETP Area /2017-18 dated September 27,
2017.

ENQUIRY FOR CONDUCTING TOTAL STATION SURVEY, DESIGN &
PREPARATION OF DETAILED BOQ FOR ROAD WORK AS PER THE IRC
SPECIFICATION

Last date for submission of tender:	1200 Hours on 12-10-2017
Opening of Technical Bids:	1215 Hours on 12-10-2017



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I. NOTICE INVITING TENDER

Bank Note Paper Mill India Private Limited (BNPM) is a joint venture company between Bharatiya Reserve Bank Note Mudran Private Limited (A wholly owned subsidiary of Reserve Bank of India) and Security Printing and Minting Corporation of India Limited (100% owned by Government of India), incorporated for setting up & manufacturing of bank note papers at Mysore.

1. Sealed tenders are invited by BNPM from eligible & financially sound bidders for conducting total station survey, design & preparation of detailed BOQ for road work at BNPM Premises, Note Mudran Nagar, Mysore - 570003.
2. **Eligibility Criteria:** The prospective bidders should have the following eligibility criteria and should submit the documents as mentioned below.
 - i) The bidder shall be registered company (Proprietorship, Partners or Pvt Ltd etc.)
 - ii) The bidder shall have GST registration.
 - iii) The bidder shall not be black listed by any Govt./Semi Govt./Private Institution. A Self certificate in this regard shall be enclosed.
 - iv) The bidder shall be free from the encumbrance and there shall not be any vigilance case/ CBI case/ Court Case pending against him. A Self certificate in this regard shall be enclosed.
 - v) The bidder shall have PAN registration.
 - vi) The bidder should have executed at least one survey work work in past 3 years. Documents of work order / work completion certificate/ purchase order shall be submitted.
3. **Cost of Tender Form:** The cost of tender is **Rs 1000/-** and is nonrefundable. The cost of tender shall be paid by Demand draft payable at Mysore in favour of **Bank Note Paper Mill India Private Limited** payable at **Mysore** should be submitted in the envelope containing Earnest Money Deposit (EMD).
4. Tenders should be addressed to The Assistant General Manager, Bank Note Paper Mill India Private Limited and should be submitted on or before 1200 hrs on October 12, 2017 in sealed covers at the office of Bank Note Paper Mill India Private Limited, Administrative office Building, Entry Gate-1, Paper Mill Compound, Note Mudran Nagar, Mysuru - 570 003. Tenders in person may be handed over to AGM. The bid shall be opened at 1215 Hours on October 12, 2017 at the above mentioned address.
4. Tenders should be submitted in a sealed cover, to the offices of the BNPM, super subscribed "**conducting total station survey, design & preparation of detailed BOQ for road work at BNPM Premises**". The tender shall be submitted as follows:



a) Envelope -1 shall contain the following

- I. Cost of tender document in the form of DD of Rs 1000/-
- II. EMD of Rs 2,000/- in the form of DD.
- III. Technical Deviations, if any.
- IV. Documentary proof in support for eligibility criteria.
- V. Copy of the blank tender document without any reference to price duly signed on all pages.

b) Envelope -2 shall contain the following

Price Bid as per format enclosed with Tender document.

Both the envelopes shall be put in one envelope and super subscribed “**conducting total station survey, design & preparation of detailed BOQ for road work at BNPM Premises**”.

6. Tenders not properly filled, mutilated with incorrect calculations or generally not complying with the conditions may be rejected.
7. Tenderers should quote their prices and rates both in figures and in words. No blank spaces shall be left. All erasures and corrections made while filling up the tender shall be initiated by the tenderer.
8. The tender shall remain open for acceptance for a period of 60 days from the date of opening of the tender.
9. **EVALUATION CRITERIA:**
 - (i) At first stage, techno-commercial bid will be opened and evaluated by the competent committee/ authority with reference to the parameters prescribed in the tender document. Subsequently, in the second stage the financial bids of only technically acceptable offers as decided in first stage shall be opened for further scrutiny and evaluation. Intimation regarding opening of financial bids shall be given to acceptable tenderers to enable them to attend the financial bid opening, if they so desire.
 - (ii) The method of evaluation of bidder for awarding the Contract shall be on schedule wise L-1 bidder and will be decided taking into consideration of the total offered price for delivery up to BNPM, Mysore.
10. Prices quoted should include all GST, royalties, duties, taxes, octroi, entry tax, service tax and any other duties and taxes leviable by the Central and state governments and other statutory bodies. The rates quoted will be treated as all inclusive and no further claims whatsoever will be entertained in this respect. The quoted rates should be FOR Mysore site basis.
11. The acceptance of the tender will rest with the Owner, who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all of the tenders received without assigning any reason thereof.
12. The owner also reserves the right to allot the order partly or wholly to single or different Tenderer.



13. Scope of Work:

- i) Conducting the total station survey by using DGPS Co –ordinates & taking the block levels at every 3 mtrs. locating all major trees, electrical poles, compound existing road.
- ii) Preparing approach roads connecting various locations, providing alignments and fixing of new road central line, L-section, Cross Section, clearly showing Layout plan,
- iii) Design of Road (Rigid and Flexible pavement)/ Crust according to latest IRC code and specification of work and material as per KPWD/CPWD specifications.
- iv) Preparation of Detailed Project Report for Proposed Roads. 3 sets Hard Copy and softcopy of AutoCAD format.

14. Discrepancy in Prices:

- i) If, in the price structure quoted by a tenderer, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless BNPM feels that the tenderer has made a mistake in placing the decimal point in the unit price, in which case the total price as quoted shall prevail over the unit price and the unit price corrected accordingly.
- ii) If, there is an error in a total price, which has been worked out through addition and/ or subtraction of subtotals, the subtotals shall prevail and the total corrected; and
- iii) If, there is a discrepancy between the amount expressed in words and figures, the amount in words shall prevail.
- iv) If, as per the judgment of BNPM, there is any such arithmetical discrepancy in a tender, the same will be suitably conveyed to the tenderer by registered/speed post. If the tenderer does not agree to the observation of BNPM, the tender is liable to be ignored.

15. **Earnest Money Deposit (EMD):** Interest free EMD of **Rs 2,000/- (Rupees Two thousand only)**. The EMD shall be paid by Demand Draft in favour of **Bank Note Paper Mill India Private Limited** payable at **Mysore**. The EMD of unsuccessful bidders shall be returned on finalization of the tender. The EMD of successful bidder shall be returned after completion of warranty period. The tender without EMD shall be liable for rejection.



16. Terms of Payment:

- (i) 100% of the bill value shall be paid on completion of works and submission of reports as per the satisfaction of engineer in charge and certification of engineer in charge.

Payments to suppliers shall be made by account payee cheque or through ECS only.

16. Time Period: The time period for conducting total station survey, design & preparation of detailed BOQ for road work at BNPM Premises is **10 days** from the date of Work order/Purchase Order. Time is the essence of this contract.

17. Delay or Non Delivery: Time is essence of the contract and completion of work agreed to are binding on the contractor. In the event the contractor is not able to complete the work as per the time schedules given by BNPM, OWNER will have right either to cancel the order without prejudice to any other rights or to make purchase from an alternate source at the risk and cost of the contractor.

In case of un satisfactory work, the order will be treated as incomplete and we may cancel the order and will arrange to execute the work from elsewhere at your risk and cost and the Work order / Purchase Order / LOI on you will be cancelled and action taken as per the order terms.

18. Liquidated Damages: The Employer/Owner shall levy a penalty at the rate of 0.5% for the balance works per week or part thereof of delay in delivery up to a maximum of 10% of the delayed goods.

19. Tender Evaluation and award of work: Tenders will be evaluated as per the terms and based on responsiveness taking into account all relevant factors. While the lowest offer will generally be the criteria, BNPM reserves the right to reject any offer including the lowest one if the same is not conforming to its norms. The decision of BNPM in this regard will be final.

All the above terms and conditions have been read, understood and accepted by me.

Authorized Signatory

Name of the Person Signing the Tender _____

Designation _____

Seal with address _____

Address of local office _____



COMPANY/FIRM DETAILS

Registration Details (whichever is applicable and attach copy):

Name of the Tenderer: _____

Address: _____

Tel. No.: _____

Mobile No. : _____

E-mail address: _____

Fax No. : _____

Status of the Company: (Pls. Tick mark as applicable): _____
Proprietor/Partnership/Company

Sl.No.	Description	Registration Under	Copy enclosed Yes / No	Remark
1.	Firm/Company Registration/Individual			
2.	Proof for having registration			
3.	PAN Card No.			
4.	GST Reg. No			
5.	Client list			
6.	Any other additional information			



SCHEDULE OF PRICE – ANNEXURE 1

Sl. No.	Particulars	Quantity	Amount (Rs.)
1	Conducting the total station survey by using DGPS Co –ordinates & taking the block levels at every 3 mtrs. Locating all major trees, electrical poles, compound existing road. Existing building for preparing approach roads alignments and fixing of new road central line, L-section, Cross Section, Alignment clearly showing Layout plan, Design of Crust according to IRC, & Preparation of Detailed Project Report for Proposed Roads. 3 sets Hard Copy and softcopy of AutoCAD format.	Job Work	
Add GST @			%
Total Quotation Amount =			

Amount is words:



SIGNATURE OF THE TENDERER